

Time: 1:15 PM

Date: Friday November 16, 2018

Subject: Team Meeting

Present: Hamad, Abdul, Amy, Angelo, Alivia

Recorded by: Amy

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TO DO:

- Present to each other our prototypes
- Discuss upcoming due dates
- Discuss needs for future prototype

- Nahar has a new prototype; all other existing prototypes we have seen
- The bellow and arduino kit are in
- We found our table and locker in the machine shop
- All keep working on our own things
- Everyone split up the final proposal presentation as discussed; Nahar will do the intro, Amy and Angelo will describe designs, Alivia will do the next part of explaining, then Hamad does the budget and Abdul will do the schedule as usual

UP NEXT:

- Look forward to the final proposal due in 2 weeks
- Keep working on our own prototypes
- No Friday meeting next week because of Thanksgiving
- Work on parts for presentation